

**INTERNATIONAL SOCIETY  
OF  
AMYLOIDOSIS  
(ISA)**

**CONSTITUTION AND RULES**

## **CONSTITUTION**

Art 1. The Society shall be constituted and named the International Society of Amyloidosis (ISA).

Art 2. The registered office of the Society shall be at Rochester, MN, USA.

Art 3. The aims of the Society are to promote research, education, clinical studies (including diagnosis and treatment), conferences and symposia on all aspects of amyloidosis worldwide.

Art 4. The Society is a non-profit society.

Art 5. The Society will consist of active, limited and emeritus members as defined by the Membership Committee.

Art 6. Any person who is or has been engaged in research, teaching, or practice in connection with amyloid(osis) or with any allied science is eligible for election as an active member.

Art 7. Any person who is under training (Ph.D. students, M.D. clinical or research) may apply for limited membership for up to four (4) years. Limited members shall pay reduced membership and meeting registration fees. Training status shall be confirmed by the supervisor or mentor in the academic or hospital setting.

Art 8. Active members, on retiring from full-time status, may be granted emeritus membership.

## **BOARD**

Art 9. The Society shall hold a scientific symposium periodically, open to members and attendees. During the meeting, there will be a business meeting, when members will elect a Board to consist of the following Officers for a term to last until the next periodic meeting:

President  
Vice-President, who is also the President-Elect  
Secretary  
Treasurer

and three members of the society, each serving until the next periodic meeting.

Additional members of the Board are:

The Chairman of the Society's Nomenclature Committee  
The Editor-in-Chief of the Society's Journal AMYLOID  
A Representative of each affiliated Amyloid(osis) Society and  
Immediate past President of the Society

The Business of the Society shall be conducted by the Board.

Art 10. The Secretary shall keep minutes of the proceedings of the Society's meetings and of the meetings of the Board, and at the business meeting shall report on the work done by the Society during the previous period.

Art 11. The Treasurer shall collect the dues of members. The Treasurer shall pay accounts due

by the Society and shall report the financial state of the Society at the periodic meeting. The Treasurer will also prepare a report following the end of each financial year (December 31).

Art 12. The President – or in his/her absence the Vice-President – shall be the legal representative of the Society to third parties and at law. He/she shall preside over all meetings of the Board.

Art 13. A quorum consists of the majority of the Board being present. Substitutes for Board members unable to attend the meeting are not permitted. However, the President may invite a non-voting substitute to attend for a specific item.

Motions shall be passed by a simple majority vote of those present, the President having the deciding vote in the event of a tie.

Art 14. All members of the Board are eligible for re-election. There is a limit of two consecutive terms. Names of members to serve on the Board may be proposed by any member of the Society who has obtained the written consent of the nominee; such nominations should be sent to the Secretary at least three months before the election.

Art 15. The President, Vice President, Secretary, Treasurer, immediate past President, Chairman of the Nomenclature Committee, and Editor-in-Chief will form an Executive Committee that will confer annually. The Executive Committee under the President will deliberate on policy issues, establish where the next meeting of the Society will be held, propose new members for election to the Board, appoint the Organizer of the next symposium and make other pertinent recommendations.

Art 16. The Board shall discuss the accounts and balance sheets, the policies and general directives of the Society, nominations for the Board, changes in the statutes and rules of the Society, and anything else to be discussed as required by law or statute. A motion altering the statutes/rules is agreed on when two-thirds of the members of the Society vote in favor. The corresponding changes in statutes/rules must be included in the distribution of the ballot two months prior to the meeting.

Art 17. The names of the existing Board and of the retiring members, shall be provided in the ballot.

Art 18. The members of the Society shall, from the names submitted to it, select by ballot members to fill the vacant places. Election will be a majority of votes. Two members will be asked by the President to form an Election Committee. In the case of any incidental vacancy, occurring between Society meetings among the Officers of the Board, such a vacancy will be filled on the recommendations of the Executive Committee until the next general election.

## **COMMITTEES**

Art 19. The Nomenclature Committee of the ISA will define guidelines in order to establish the chemical designation of all amyloid fibril proteins and compounds involved, taking protein nature, tissue origin, organ system or pathological condition with which it is associated into account.

Art 20. The Nomenclature Committee will report to the Board of the ISA and publish their suggestions in the Society's Journal.

Art 21. The Nomenclature Committee shall consist of members chosen by the Board in conjunction with the Chairman of the Nomenclature Committee.

Art 22. Additional Committees on specific subjects can be installed on request by the Board.

## **MEMBERSHIP**

Art 23. Any person wishing to become a member of the Society may submit to the Membership Committee an application co-signed by a current active member of the Society as a sponsor.

Art 24. Membership shall be limited to those who, on being admitted, have paid the Society fee.

Art 25. If at any time a member of the Board shall be of the opinion that the interests of the Society require the expulsion of a Society member, he/she shall submit the question to the Board at which, if two-thirds of the Board members present vote by ballot for the expulsion of the Society member in question, his or her dues for the current year shall (if already paid) be returned to him or her, and he or she shall thereupon cease to be a member of the Society.

Art 26. Society members, upon retirement, may be granted Emeritus Membership. Such members will no longer pay the annual dues, and may attend Society meetings by paying the member's registration fee. However, Emeritus members wishing to receive the Journal will be required to pay the members' subscription fee.

Art 27. Membership expires:

- Upon the death of a member
- After resignation via a written statement to the Executive Board taking effect from the beginning of the following calendar year
- After expulsion
- After non-payment of dues for two consecutive years. The member may be reinstated after payment of all dues that are in arrears.

Art 28. All members shall pay annual dues to be determined by the Board and approved at every business meeting of the Society.

Art 29. The dues are payable in advance and become due on the receipt of the annual billing advice.

## **FINANCE**

Art 30. Society revenues shall come from:

- Membership fees
- Possible grants, gifts, or legacies
- Any other source of contribution towards the work of the Society.

Art 31. All members are annually due to pay a membership fee.

Art 32. The funds going to the Society will be expended primarily to defray the costs of the International Symposium of the ISA.

Art 33. Part of the fund may be reserved to support young investigators for travel expenses with respect to their attending an ISA Meeting.

## **MEETINGS**

Art 34. The Society's Scientific Symposium will be held periodically in different locations in the world.

Art 35. Such meetings will be organized by a Symposium Organizer from the host country together with a local Committee. The Symposium Organizer is appointed by the Board and is responsible to the Board for the scientific program and financial arrangements of the relevant meeting.

Art 36. A register of the members and non-members present at each meeting of the Society shall be provided to the Board through the Secretary, by the organizing Committee and shall be provided by the Secretary to subsequent Symposium Organizers.

Art 37. The Board of the ISA is authorized to support in terms of finance the organization of a meeting based on the estimates of revenues and expenditures as presented by the local Organizing Committee.

Art 38. After the Meeting the Symposium Organizer shall prepare a statement of income and expenditure to be presented to the Board through the Treasurer. The Symposium Organizer is responsible for the financial obligations of the symposium.

Art 39. The Board may raise before any meeting any matters of business which they consider requires the attention of the Society.

## **JOURNAL**

Art 40. The official Journal of the ISA shall be named "AMYLOID - THE JOURNAL OF PROTEIN FOLDING DISORDERS."

Art 41. The Editor-in-Chief for the Journal of the Society shall be appointed by the Board with the approval of Informa for a period of five years and shall be eligible for re-appointment. The Editor-in-Chief of the Journal shall be a member of the Board. Such Editor shall have the power to recruit Associate Editors and an Editorial Board without further reference to the Society but shall inform the Board of the fact. Associate Editors shall serve for five years at the discretion of the Editor and shall be eligible for reappointment. The Editorial Board members shall serve one year terms, renewable at the discretion of the Editor-in-Chief.

Art 42. The Editor-in-Chief shall be responsible to the Board for the conduct of the Journal.

Art 43. Subscriptions at a personal rate are also available to individual non-members of the ISA at the full (i.e., non-library) rate.

## **AFFILIATED SOCIETIES**

Art 44. National organized Societies of Amyloidosis should preferably be affiliated to the International Society of Amyloidosis.

Art. 45. Affiliated Societies as such do have the rights to have their own statutes and/or articles of association.

Art 46. In case those societies do want to be affiliated to the ISA they must subscribe to the constitution and rules of the ISA.

Art 47. The affiliation of a Society has to be agreed upon by the Board of the ISA.

Art 48. Individual members of affiliated societies are encouraged to apply for the membership of the ISA.

## **ALTERATION OF RULES**

Art 49. Members of the Society may propose changes of the Constitution and the Rules to the Board. If the proposed changes are approved by a two-thirds majority of the Board, they will be submitted to the next-coming business meeting of the Society for approval by a two-thirds majority.

Bylaws Committee: Barbara Kluge-Beckerman, Ole Suhr, Jean Sipe (Chair)

Last reviewed July 3, 2012